

## ACTRA Promotional Event

### Request for funds

Print page and mail to current Board member in charge of Public Relations Or scan and email completed form. Please refer to the Board of Directors page on the website for email/postal addresses.

Membership in your provincial sport organization (i.e. NSEF, NBEA, IHC, NEA, etc.) is mandatory before participating in any ACTRA-sanctioned events including rides, clinics etc.

Proposed Event:  Clinic  Trade Show  Presentation

Other: \_\_\_\_\_

Event Date: \_\_\_\_\_

Organizer: \_\_\_\_\_

Presenters / Clinicians:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location: \_\_\_\_\_

Planned Audience: \_\_\_\_\_

Admittance fee: \$ \_\_\_\_\_

Expected total cost of event: \$ \_\_\_\_\_

Expected total revenue of event: \$ \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Proposed purpose of funds:  Printing  Speaker  Venue

Required Date: \_\_\_\_\_

Other : \_\_\_\_\_

Will the proceeds be donated to ACTRA:  Yes  No

Note: Please, only one request per sheet. Feel free to attach additional information if you wish.