

2024 ACTRA AGM - Meeting Minutes

November 16 - Douglas Street Recreation Centre, Truro NS

Meeting called to order at 12:19pm with 18 members in attendance

Isabella Stewart	Lynn Beazley	Sylvia Gillies
Laura Kelland May	Kim Crowell	April Haliburton
Niki Petrie	Christie Cox	Leia King
Kim Dellacioppa	Elwood Munroe	Jacqui Tupper
Christie Riddell	Lucy Rudge	Delle Fairclough
Pam Rustige	Jennifer McDoanld	Laurie Singer

Regrets from Carrilee Eddy

Minutes from the 2024 spring meeting were read. Motion to accept minutes Kim D seconded by April H. Accepted

Reports Read:

Statistician - by Jennifer McDonald

Treasurer - by April Haliburton

Sanctioning - by Christie Cox

Secretary - by Carrilee Eddy (read by Christie Cox)

Newsletter - by Leia King

Rules - by Lucy Rudge

Public Relations - no report

Membership - by Nicole Mattatall (read by April Haliburton)

Motion to accept director reports made by Kim D seconded by Delle F. Accepted.

Old Business

- A) Terms for current board members - discussed how we could keep the terms staggered. Decided that retention of board members is the ultimate solution.
- B) Member engagement - tabled until Spring 2025
- C) Ride PSO - tabled until Spring 2025
- D) Education for riders on concussion - Jennifer has been in contact with someone who could maybe talk at the spring meeting. Sylvia mentions Equestion Canada has modules available. Sylvia to give links to Christie to make available on the ACTRA website.

- E) Club name, change "Canada" to "Competitive" - Positive talk around this. Discussed legality on forms/banks/insurance. Decided it was too much for right now.
- F) Streaming - table until spring meeting. Kim C to look into Google Meet and will bring findings to Spring Meeting 2025
- G) Ride manager checklist - Kim C to reach out to Carrilee to see if she needs help.

New Business:

- A) 1) Intro to Endurance Ride Sanction Fees - \$1 or \$5 - Could not be found in previous minutes. Nicki P motions that the IER have a sanction fee of \$5. Seconded by Kim C. Motion passed.
2) Kim C motions the refund of \$4 per rider be sent back to the ride manager of the Hoofbeats Ride. Seconded by Kim D. Motion passed.
- B) Day Fees - Sylvia moves that ACTRA supports that ride managers can, at their discretion, charge a non-member participation fee. This additional fee will go directly to ride managers. Seconded by Kim C. Motion passed.
- C) 1) Vet Incentive - Motion by Sylvia to pay out the 2024 vet incentive to the 3 rides who hosted IER in conjunction with another LD/END ride. Seconded by Delle. Motion passed.
2) Lynn, Sylvia and Jennifer to discuss over the winter to put together a rule change regarding the Vet Incentive. Will put a motion out through email via the BOD to discuss at the spring meeting.
- D) Constitution - Sylvia read what she has put together. Just suggestions right now. Kim C to help with formatting a constitution and bylaws.
- E) Trail Horse - update scorecard. Christie and Kim C will work over the winter to update all sheets. Lucy to help.
- F) 1) AGM - discussion to move the date before Remembrance Day. Kim C motions to update bylaw to show the AGM will be the second Saturday of November going forward. Kim D seconded. Motion passed.
2) Sylvia motions to update bylaw to show the spring meeting will be the fourth Saturday of April and given if a holiday conflict arises that the BOD can change before or after the holiday. Seconded by Kim C. Motion passed.

From the Floor:

- A) Discussed the Members Only Facebook page and how to manage rogue posts. We have decided to turn on post approval to make sure posts follow our anti-bullying rule.

- B) Jennifer moves that as of today, when BOD members miss three (3) scheduled meetings per calendar year the board has power to remove them from the board. Seconded by Pam R. Motion passed.

- C) Jennifer moves that the BOD has the power to appoint a member until the following Annual General Meeting if a seat becomes available. Seconded by Kim C. Motion Passed.

Nominations for positions for the Board were put to the floor.

April Haliburton reoffered

Carrilee Eddy reoffered

Christie Cox reoffered

Jennifer McDonald reoffered

Lucy Rudge reoffered

Kim Crowell was nominated by Sylvia Gillies. Jacqui Tupper seconded.

Sarah Jones (SJ) was nominated by Lynn Beazley. Lucy Rudge seconded.

Sylvia Gillies was nominated by Jennifer McDonald. Kim Crowell seconded.

Jacqui Tupper was nominated by Kim Crowell. Lucy Rudge seconded.

Kim Dellacioppa was nominated by Christie Cox. Jennifer McDonald seconded.

Thank you to all who stood. Sylvia Gillies, Kim Crowell and SJ will be joining the Board of Directors.

Spring meeting will be April 26, 2025. Location TBD.

Treasurer Report for the 2024 AGM

Sanction Fees :

Spring Into Stanley (15 riders @ 5)	75.00
Red Solo Run (16 riders @ 5)	80.00
Mini Milk run JPs (2d, 17 riders @5)	85.00
McDonald's Run (7 LD, 9 Intro)	44.00 **7@5, 9@1
Milk Run (4 LD, 11 Intro)	31.00 **4@5, 11@1
Kenmar Farm Fun Ride JP (14 @5)	70.00
Harvest Ride (24@, 6 LD, 18 Intro)	120.00
Total:	505.00

Memberships and Mounts:

42 Members, 9 are in 4 family memberships
8 New Members
3 Juniors
3 Mount Registrations

Bank Fees:

Scotiabank SC 3.00
Scotiabank to close account 9.50
Royal (May to Oct @ 6\$/mo. 36.02
Total: 48.52

Outside Miles at \$10/ride
9 rides in the US attended by ACTRA Members 90.00

Membership Report for AGM 2024

In the 2024 ACTRA season we have 42 members 9 of which are divided between 4 Family Memberships, 8 are New Members, and 3 are Juniors.
3 mounts were registered with ACTRA in 2024.
April Haliburton/ Nicole Mattatal

Secretary Report for AGM 2024

On August 11, 2024, at the age of 77, David Garnet Gallant passed away. A founding member of ACTRA, he was passionate about horses and will be fondly remembered. ACTRA sent the family a card expressing our sympathy. Celebration of Life and Memorial Trail Ride at Waugh River Stables in Tatamagouche was well-attended and a beautiful way to send Garnet off to trails beyond. Deep appreciation to those ACTRA members who attended. Garnet led a fantastic 2019 40+ years of Distance Riding Reunion, pics are on our website.

Website: "The issue with accessing the website is a Godaddy money issue. They will not allow secure HTTPS access, unless they are paid big money for a certificate. HTTP access is available, but many people's computers default to HTTPS nowadays. It will redirect to a page, home of something new." Please continue to access website with <http://www.atlanticriders.ca/> I found some New Ride Manager resources that member Kim Crowell suggested we make available. I'll continue looking and will post and send to members as I find more.

BoD communication occurred mainly over chat with monthly FaceTime chats. I love the suggestions on FB that people video chat about various topics. We'd still love to host ACTRA members virtually as well as in person, we may need help to get that going.

During a BoD chat, concern was expressed for managing emergencies at rides; specifically, whether we can help with managing emergencies and/or provide resources that could reduce incidents. The discussion did not go well at all, however, so the topic stalled. In my capacity as Treasurer for Hants Shore Karate and parent of a former national competitor, this is common policy - education, planning and recording. I am providing links to education we take in Concussion Awareness and creating an Emergency Action Plan from Coaching Association of Canada. If Ride Managers, riders, volunteers want such education there are fantastic resources available. CATT is another. Two links are <https://coach.ca/sport-safety/concussion-awareness> and <https://coach.ca/module/nccp-emergency-action-plan> The point of this is not to "make more work" for ride managers or "invade privacy" of anyone. A reason to record incidents is to be able to provide help by way of education - we had one rider suffer a concussion at a ride who nobody helped because the rider believed they were fine and similar has happened with heat-related incidents. Accidents happen, and the better prepared we are to recognize them when they happen, the less chance they will result in serious harm. As an association, we may not choose to adopt a formal EAP policy but we can educate ourselves as individual members, if we like.

Respectfully submitted by Carrilee Eddy

Rules Report for AGM 2024

There were no grievances to settle this year.

Thank you to Carrilee Eddy and Bev Elliot for your assistance with updating the Rule Book.

Respectfully Submitted

Lucy Rudge

Statistician Report for AGM 2024

There were no problems with any paperwork submitted this year.

Jennifer McDonald

Sanctioning Report

14 events sanctioned

12 events took place

Total of 208 miles

I want to thank all of the ride managers and volunteers for our hard work.

Submitted by Christie Cox